

Feedback Results
Your CompanyName Here
2024

Sample Employee

# Introduction

### What you will find in this report

This report contains the results of the feedback collected for you. These results are presented to help you identify your strengths, areas for development, and areas where your ratings may diverge with individuals providing you feedback.

We hope that you remember from your own experience how difficult it can be to provide others with this type of feedback, be open to considering their opinions, and be willing to use their feedback in your development.

#### Goals of the 360 Degree Feedback

Multi-Source Feedback presents a more complete picture of an individual's behavior and performance by drawing information from different perspectives within the work environment. It gives recipients a resource to guide their development, and reviewers' additional input.

Feedback from multiple sources helps you in several ways, including increasing awareness of your strengths, how you are perceived by others in different roles, and providing input for your professional development.

### **Receiving Feedback**

Receiving feedback is a tremendous opportunity to discover how you are perceived by others which may be similar or dissimilar to how you perceive yourself. It is important to reflect on your feedback as a tool to help you set specific goals for professional development. This can be done when you see the feedback as it is, a perspective on where you may improve your performance and working relationships. It is important to realize that seeking and receiving constructive feedback is the only way we can see our "blind spots." This feedback may help us to understand the negative impact our actions may unintentionally have on others.

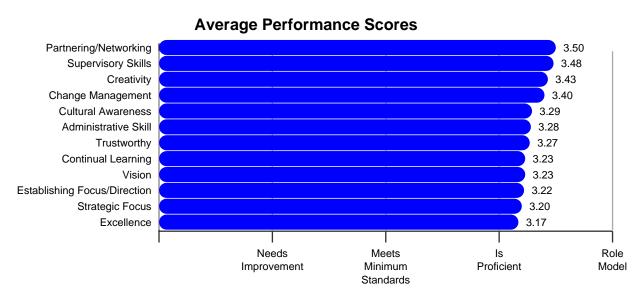
#### What to Do with Your Feedback

Use your feedback to help you develop awareness and set goals for developing your effectiveness. This can be done if you see the feedback as multiple perspectives on where you are already strong or can improve in the defined areas of effectiveness.

# **Summary**

The questionnaire items used in this feedback process asked respondents to rate specific behaviors and competencies identified by [Your Company Name] current leaders. These behaviors and competencies fall into 12 major dimensions of leadership.

The summary scores for each dimension shown below were calculated by averaging all respondents' scores for all of the questions within that dimension. These dimension summary scores are sorted from high to low, with the highest shown at the top. The dimensions toward the bottom may need the most development.



# **Gap Analysis**

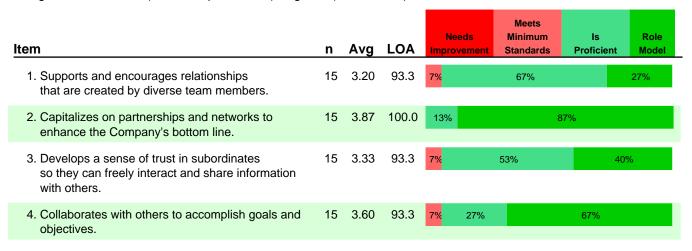
The following table graphically displays the "Gap," or difference between your average rating on each competency (labeled "Self") and the average score of all other respondents (labeled "Others") who provided you with feedback. This can help you identify blind spots, or areas where you were rated more favorably by other respondents than by yourself. The Gaps for these competencies are colored in shades of green. Conversely, the graph can also help you identify your opportunities for improvement, or areas where you rated yourself higher than others did. The Gaps for these dimensions are colored in shades of red. The darker the shade of green or red, the larger the Gap. Finally, if a dimension's Gap is not shaded with a specific color, it indicates an area of agreement between yourself and others.



# Partnering/Networking

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## **Time Comparisons by Item**

Previous administrations of the survey included similar items. For comparison purposes, the table below allows you to see how your scores this year compared to your scores from the previous survey administration. The direction of change is indicated by a colored triangle.

Item	2022	2023	Change
Supports and encourages relationships that are created by diverse team members.	3.29	3.20	-0.09 <b>▼</b>
2. Capitalizes on partnerships and networks to enhance the Company's bottom line.	3.65	3.87	+0.22 ▲
<ol><li>Develops a sense of trust in subordinates so they can freely interact and share information with others.</li></ol>	3.18	3.33	+0.16 ▲
4. Collaborates with others to accomplish goals and objectives.	3.41	3.60	+0.19

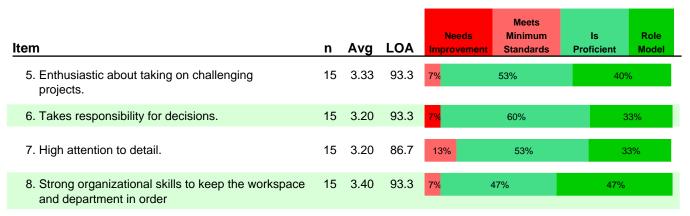
## Comments:

- Communication skills as listed are well done, but an important communication skill that is excluded from this list is the art of listening.
- \_\_\_\_\_ always provides supportive comments and input to arrive at team decisions that are in the best interest of the customer and [CompanyName]. A recent example of this is the agreements renegotiation and cost saving plan.
- He challenges the executive leadership group to play an active part in implementing and evaluating improvements.
- \_\_\_\_\_ has been a tremendous resource for my own professional development in this department and in recruitment. He openly provides feedback, talks through issues/questions, and engages me in the entire process. He finds opportunities for team to utilize our own strengths in order to contribute to the larger team.
- agreed in advisory team meetings to give more responsibility to the Director, so they can more effectively support \_\_\_\_\_ with leading the team. However, it appears project requests by meeting members and service line leaders are being approved by \_\_\_\_\_ without his bringing them before the team for discussion.
- He takes the time to explain to staff the rationale of changes being made.

# Administrative Skill

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## **Time Comparisons by Item**

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Item	2022	2023	Change
5. Enthusiastic about taking on challenging projects.	3.24	3.33	+0.10 🔺
6. Takes responsibility for decisions.	3.24	3.20	-0.04 <b>▼</b>
7. High attention to detail.	3.41	3.20	-0.21 <b>▼</b>
8. Strong organizational skills to keep the workspace and department in order	3.24	3.40	+0.16

#### Comments:

- \_\_\_\_\_ has been an asset to [CompanyName]. He has been fully engaged in our Mission, Vision and True North
  Focus Areas. I have been impressed with his ability bring about process improvements through his direction and
  guidence to develope and engage the telecommunication staff in this area. He has made staff aware of their
  expectations, through email, one on one, performance reviews, staff and committee meetings.
- When \_\_\_\_\_ delegated work, he remained accountable for the final result. He always make himself available for questions and help along the way.
- \_\_\_\_\_ has been wonderful to work with. He is collaborative and supportive and clearly has the organization's best interest in mind when planning or implementing work.
- The outcomes and expectations are not clearly defined on a regular basis. Sometimes the expectations are vague and it's hard to get a set answer.
- I know he is busy, but the information requests or answers to emailed questions can slow things down. Communicate more directly and more often.
- \_\_\_\_\_ is consistently auditing different processes in the production line to improve satisfaction. The outcomes and expectations are clearly communicated to all staff.

# Level of Skill

# Creativity

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## Time Comparisons by Item

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<u>Item</u>	2022	2023	Change
9. Develops solutions to challenging problems.	3.18	3.47	+0.29 🔺
10. Conceives, implements and evaluates ideas.	3.35	3.47	+0.11 ▲
11. Adds value to the department/organization.	3.47	3.53	+0.06
12. Is creative and inspirational.	3.47	3.27	-0.20 <b>▼</b>

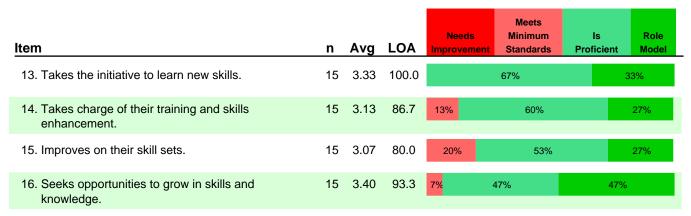
#### Comments:

- · Manager routinely demonstrates all of the above characteristics, as marked
- While he remains considerate of the impact each roll out has on front line staff, he also ensures we stay focused and on track.
- He make sure the team effort not only succeed on paper.
- \_\_\_\_\_ continues to be a great boss. He is available to us and always has time to help with anything.
- · He sees things that others don't and always have valuable feedback for whomever he is talking/working with.
- Is reliable and keeps the team focused on the delivery of outcomes.

# **Continual Learning**

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## **Time Comparisons by Item**

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Item	2022	2023	Change
13. Takes the initiative to learn new skills.	3.35	3.33	-0.02 <b>▼</b>
14. Takes charge of their training and skills enhancement.	3.18	3.13	-0.04 🔻
15. Improves on their skill sets.	3.00	3.07	+0.07 ▲
16. Seeks opportunities to grow in skills and knowledge.	3.65	3.40	-0.25 <b>▼</b>

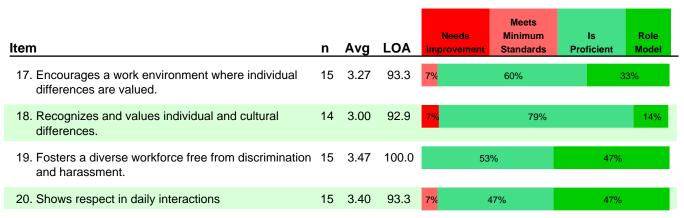
#### Comments:

- I trust that I can go to him in confidence and he will really listen to what I am saying.
- Working with \_\_\_\_\_\_ on the IP rehab project has been awesome. He is great at what he does. He understands
  his role and what is needed to keep the project moving. Makes concrete decisions and stands by them. I would work
  with his anytime.
- He is showing more comfort in providing and receiving critical feedback.
- I may not know all that is going on behind the scenes, however there are times when he may need to take more action with some employees to help provide a more positive environment overall for the entire team.
- \_\_\_\_\_leads by example.
- He makes a point to ensure all stakeholders are involved in the process and decision and truly cares and listens to how others feel.

# **Cultural Awareness**

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## Time Comparisons by Item

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Item	2022	2023	Change
17. Encourages a work environment where individual differences are valued.	3.47	3.27	-0.20 <b>▼</b>
18. Recognizes and values individual and cultural differences.	3.12	3.00	-0.12 <b>▼</b>
19. Fosters a diverse workforce free from discrimination and harassment.	3.59	3.47	-0.12 <b>▼</b>
20. Shows respect in daily interactions	3.29	3.40	+0.11 ▲

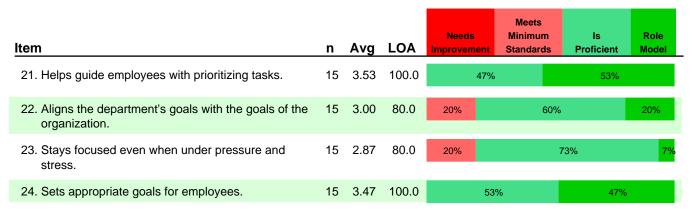
### Comments:

- \_\_\_\_\_ has done a remarkable job managing the department.
- The most important attribute that \_\_\_\_\_\_ demonstrates is making sure there is a solid, vibrant leadership team. When he meets monthly with the execs, we engage in a process that sometimes is uncomfortable but dissuades any hint of Laissez-faire. He pushes for honest opinions and decisions and he expects those decisions and opinions to be supportable with reason. At the same time, he somehow nurtures innovation that leads to improving process and outcomes.
- \_\_\_\_\_ is a great listener and leader for the department.
- His focus is for quality that is customer centered.
- \_\_\_\_\_\_ is always looking for ways to improve our workflow and values input from the team members. On a
  personal note, he has a great sense of humor and is very personable. That goes a long way to making a positive work
  environment.
- He has never said he was to busy for me or stated come back later. I think [CompanyName] is very lucky to have his as a manager.

# **Establishing Focus/Direction**

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## **Time Comparisons by Item**

Previous administrations of the survey included similar items. For comparison purposes, the table below allows you to see how your scores this year compared to your scores from the previous survey administration. The direction of change is indicated by a colored triangle.

Item	2022	2023	Change
21. Helps guide employees with prioritizing tasks.	3.35	3.53	+0.18 🔺
22. Aligns the department's goals with the goals of the organization.	3.00	3.00	
23. Stays focused even when under pressure and stress.	2.88	2.87	-0.02 🔻
24. Sets appropriate goals for employees.	3.00	3.47	+0.47 ▲

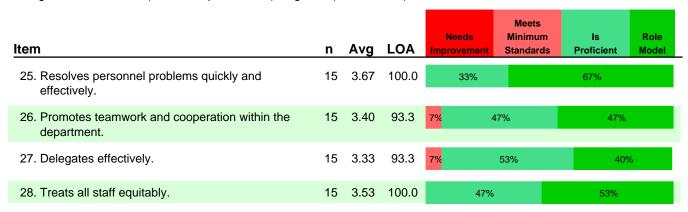
#### Comments:

- · He is also an excellent resource to other managers and will take the time to offer information and support.
- \_\_\_\_\_ is a great leader. He provides guidance and sets expectations to ensure desired outcomes.
- I may not always agree with his decisions but I understand why they were made because he takes the time to explain them. The things he does for our department and me are immeasureable
- Excellent leader, great vision, intelligent, friendly, articulate, understanding and easy to talk to. There are managers and there are leaders, \_\_\_\_\_ fits the leadership role well.
- Even though he is part-time, I don't like the minimal face-to-face exposure.
- \_\_\_\_\_ is a very clear communicator is always prepared for meetings and projects. He works with other team members throughout the organization to reach goals whether it is his department or someone elses department, he is willing to help in any capacity he can to help reach goals.

# Supervisory Skills

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



### Time Comparisons by Item

Previous administrations of the survey included similar items. For comparison purposes, the table below allows you to see how your scores this year compared to your scores from the previous survey administration. The direction of change is indicated by a colored triangle.

ltem	2022	2023	Change
25. Resolves personnel problems quickly and effectively.	3.76	3.67	-0.10 <b>▼</b>
26. Promotes teamwork and cooperation within the department.	3.53	3.40	-0.13 <b>▼</b>
27. Delegates effectively.	3.12	3.33	+0.22 ▲
28. Treats all staff equitably.	3.41	3.53	+0.12 ▲

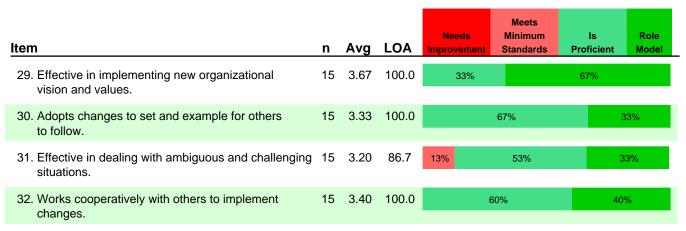
#### Comments:

- I believe his hands are tied regarding some of the hiring/retention decisions that are made, but, he always works well
  with whatever situations that arise.
- His integrity is never in question. I appreciate his ability to partner with me on issues between the VP and my unit.
- Thoroughness, accuracy, professionalism.
- He can be friendly and does care about people. However he can be dismissive of ideas he does not agree with. It's possible that he is unaware of how strongly he comes across and how the simple fact of being a vice president can amplify people's perceptions of his actions and behaviors.
- He does not always attend scheduled meetings. I know that he has been busy with other things but a call that he will not be able to attend would be helpful.
- He makes sure we work together as a manager team when it comes to the Fleet scheduling.

# Change Management

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## **Time Comparisons by Item**

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Item	2022	2023	Change
29. Effective in implementing new organizational vision and values	s. 3.59	3.67	+0.08 🛦
30. Adopts changes to set and example for others to follow.	3.41	3.33	-0.08
31. Effective in dealing with ambiguous and challenging situations	. 3.18	3.20	+0.02
32. Works cooperatively with others to implement changes.	3.35	3.40	+0.05 ▲

### Comments:

- · He clearly assigns our responsibilities by our individual strengths.
- \_\_\_\_\_\_ has been very effective with writing up the standards for operating within the department, using both
  perspectives from staff and a recent hire in order to make the standards very clear. I appreciate the way he approaches
  a problem, using Competency methods and training to provide examples for the rest of us. I really appreciate
  \_\_\_\_\_\_!
- \_\_\_\_\_ is an expert in process improvement and has moved into a role that will allow him to continuously learn and grow.
- It is often difficult to contact and email communication may take a long period for a reply.
- I think he is doing really good work and I found that to be one area I could list that might help.
- His time has been in huge demand on the [CompanyName] operations side, which has not allowed him to do as much professional development for himself that he would like.

# Excellence

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## Time Comparisons by Item

Previous administrations of the survey included similar items. For comparison purposes, the table below allows you to see how your scores this year compared to your scores from the previous survey administration. The direction of change is indicated by a colored triangle.

Item	2022	2023	Change
33. Demonstrates the analytical skills to do their job.	3.18	3.20	+0.02 🔺
34. Is planful and organized.	2.88	3.27	+0.38 ▲
35. Produces high quality work.	3.18	3.00	-0.18 🔻
36. Takes a lot of pride in their work.	3.18	3.20	+0.02

### Comments:

- \_\_\_\_\_ is very approachable and friendly, but will stand firm when pushed. It is nice to know that you can rely on to stand his ground and take care of his employees / department.
- He is very supportive of us and the job we do.
- \_\_\_\_\_ is an outstanding leader in this organization. He has expert knowledge and demonstrates talents effective to organize a vision and strategic plan for the departments he leads.
- Strive for excellence. Willing to learn. Implement advice from others.
- I feel safe and comfortable going to him for any reason. I am very glad to have him for a Director, and also as a partner and teammate.
- I truly enjoy working with \_\_\_\_\_ on a daily basis.

# Level of Skill

# **Trustworthy**

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).

Item	n	Avg	LOA	Needs Improvement	Meets Minimum Standards	ls Proficient	Role Model
37. Consistently keeps commitments.	15	3.27	93.3	7%	60%		33%
38. Is trustworthy; is someone I can trust.	15	3.27	86.7	13%	47%	40	)%
39. Demonstrates a sense of responsibility and commitment to public trust.	15	3.13	86.7	13%	60%		27%
40. Builds and maintains the trust of others.	15	3.40	93.3	7%	<b>17</b> %	47%	ó

## Time Comparisons by Item

Previous administrations of the survey included similar items. For comparison purposes, the table below allows you to see how your scores this year compared to your scores from the previous survey administration. The direction of change is indicated by a colored triangle.

Item	2022	2023	Change
37. Consistently keeps commitments.	3.35	3.27	-0.09 🔻
38. Is trustworthy; is someone I can trust.	3.24	3.27	+0.03
39. Demonstrates a sense of responsibility and commitment to public trust.	3.59	3.13	-0.45
40. Builds and maintains the trust of others.	3.29	3.40	+0.11 ▲

#### Comments:

- \_\_\_\_\_ has done a great job of continuing to grow and refine the service lines.
- I value \_\_\_\_\_\_'s insight, knowledge and assistance on complex issues. He is a great team member.
- \_\_\_\_\_ has a calm and professional style.
- His decision-making focus is on what best serves our customers and visitors and what's best for the organization as a whole.
- I appreciate the reality of his open door policy. Thanks for letting his be a part of our department.
- He always has a positive approach and feedback on tasks at hand and our work. I am inspired by his attitude, its contagious!!

# Strategic Focus

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## **Time Comparisons by Item**

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Item	2022	2023	Change
41. Looks for opportunities to enhance contributions to the bottom line.	3.29	3.33	+0.04
42. Able to decline a poor strategy by proposing alternate strategies.	3.41	3.33	-0.08
43. Understands their role within the organization.	3.35	3.13	-0.22 🔻
44. Communicates goals and objectives to employees.	3.18	3.00	-0.18 <b>▼</b>

#### Comments:

- Before \_\_\_\_\_ came into the position it seemed that the department was a dump.
- · He is a team player and willing to help other departments and staff when needed.
- \_\_\_\_\_ is fully engaged in his unit. He took on the position and jumped in with both feet.
- Timely follow through.
- I have felt his support since the minute I came to [CompanyName] and appreciate his more every day.
- I am so proud of his for going for his Masters's degree. I consider it an honor to have his as my manager.

# Vision

### Level of Skill

The table below shows the responses in a graphic form where the percentage of each kind of response is shown using a color from red (Needs Improvement) to green (Role Model).



## Time Comparisons by Item

Previous administrations of the survey included similar items. For comparison purposes, the table below allows you to see how your scores this year compared to your scores from the previous survey administration. The direction of change is indicated by a colored triangle.

Item	2022	2023	Change
45. Persuades others to follow the Company's vision.	3.35	3.53	+0.18 🔺
46. Leads employees in new directions.	3.24	3.00	-0.24 <b>▼</b>
<ol> <li>Expresses the Company vision in a way that is easily understood and adopted by employees.</li> </ol>	3.00	3.20	+0.20 ▲
48. Behaves in a way that is consistent with business values & code of conduct	3.18	3.20	+0.02 ▲

### Comments:

- \_\_\_\_\_'s management style is excellent.
- I cannot say if he challenges others.
- \_\_\_\_\_ has done an excellent job as the VP of Operations. He engages staff and providers in decision-making, demonstrates excellent communication skills and understands the value of teamwork and engagement.
- At times I feel that \_\_\_\_\_\_ presents things in meetings that he's not well versed in. I would encourage him to be
  very familiar with the items he's presenting as his credibility, at times, suffers when he attempts to address something
  in meetings in his area that he's not well versed in.
- \_\_\_\_\_ is a supervisor role model and I have grown immensely under his leadership and because of his honest, valuable feedback!
- Positive energy and a team player.

# **Comments**

Those who gave you feedback had the opportunity to provide additional written comments about perceived strengths and possible development areas. This section provides a consolidated list of these comments.

W	/hat would help make you a more effective leader?
•	is not always open to new ideas or troubleshooting issue and workflows. He does end up willing to review situations, it just sometimes takes some time.  He is a high energy individual, with a level of integrity that goes above and beyond.  He has been challenging us to find other ways to communicate that would be effective, other than email.  I may not know all that is going on behind the scenes, however there are times when he may need to take more action with some employees to help provide a more positive environment overall for the entire team.
W	hat do you like best about working with this individual?
•	Constantly encourages collaboration with all departments and [CompanyName] as a whole.  Has a very good attitude which makes it a pleasure working environment. Stays organized and on top of most all issues that arise.  Don't know where we would be without him.  Needs to have more face-to-face communications with other employees in the company.  has excellent job and people skills.  has a good perspective on the organization as a whole.
W	hat do you like least about working with this individual?
•	does not always follow through with things (ordering equipment).  Even tempered with a wealth of experience, he has been quick to respond to issues when they arise and has managed to keep focused despite distractions.  is someone I feel I can talk to about any problem or situation and I value his opinion.  I appreciate that my leader keeps his focus on the customer while displaying two invaluable traits for an executive leader: courage and conviction.  makes a conscious effort to hire for talent while taking into consideration the candidate's educational preparation to best meet our current and future needs.  I am still learning how to work with so sometimes I have at difficulty understanding where he is coming from and in the process of working through this it there is some uncertainty that is created.
\ • •	/hat do you see as this person's most important leadership-related strengths?  has used his strengths to make this department stronger in many ways.  is such an inspiration and role model to me, I feel empowered by him to make sound decisions.  Could benefit from increasing awareness on how much influence they have on the department.  When there is not a good fit and outcomes are bad, needs to take action! When this does not happen other employees loose faith.  is thoughtful and organized in his decision making, by gathering information from available resources, then making
•	a solid decision.  Provide and solicit more frequent feedback.

# What do you see as this person's most important leadership-related areas for improvement?

- He is a charismatic leader. Really the best!!
- Always has a positive, cheerful, and strong attitude.
- The employees in the department have also raised concerns about new projects being assigned without concern for how the
  increase in work will effect other existing projects -- or how they should be prioritized.
- I believe he is a great asset to [CompanyName] and he has grown quickly in a short period of time.
- I really enjoy working with \_\_\_\_\_ and I respect his as a leader and role model.
- Don't be afraid to ask questions when stuck on a task.

### Any final comments?

- His view of what is right is a welcome asset to any team. Ensuring integrity in all it's forms helps the team to achieve excellence.
- \_\_\_\_\_\_ is a very strong leader. His straight-forward, no-nonsense style has proven to be exactly what this department (and the organization as a whole) needs. One of the key attributes that has helped \_\_\_\_\_\_ be successful is his focus on doing the right thing. He doesn't waste any time pointing fingers or placing blame. Instead, he focuses on fixing the process and fixing the system and then moving forward as fast as possible.
- \_\_\_\_\_ should consider continuing to expand his technical expertise and understanding of Epic beyond his comfort zone.
- The staff works very well together and is a fine tooled machine. Everyone is very good at the role and engaged. The annual scores for the department were high and I believe very accurate in representing that we are a strong team. All of the staff know what is expected of them and they know I respect their work expertise. Individually, team members work with other parts of the organization and they are all well respected and their advice is sought out, particularly, who is asked to work on projects in a number of areas, especially grant writing.
- Each member feels they are a part of the team and knows their contribution is valued.
- He correctly sets limits, and expectations of his managers.